

General Meeting

West Ottawa Music Boosters

March 14, 2016

Meeting was called to order at 6:10 p.m.

Voted on the February 8, 2016 meeting minutes. Whitney Engle made the motion to approve the minutes. Jay Gainforth seconded. All were in favor.

PRESIDENT'S REPORT: Caroline Monahan

- **DISTRICT FESTIVAL UPDATE:**
 - The festival went well. We've received positive feedback from the MSVMA and MSBOA. Volunteers did a great job.
 - Recommendations for next year: add sponges to the doors past the site reading room that lead to the score chart/ balcony stairs to control the noise level. Add signage to both entrances of the site reading and warm up rooms.

- **MUSIC BOOSTERS SCHOLARSHIP APPLICATIONS:**
 - It's time for interested students to get those applications in. Applications must be post-dated by April 30, 2016.
 - Shannon Bowker will work on updating the website to clarify the requirements. It was suggested to include links to Century Resources and Great American(magazines) as orders can still be accepted to those fundraisers.

- **COLLAGE CONCERT -- MARCH 22:**
 - Lori Shepard is organizing the promotion posters. Pam Pierson needs it as a jpg file.
 - Shannon Bowker will connect with Mike Hamann to make sure security is organized for that event.
 - If there are any problems with people openly carrying weapons, the Administrator on site will ask them to put the weapons away in their car. If they refuse to do so, we are to call 911.

- **NEW BOARD MEMBERS FOR NEXT YEAR:**
 - The ballot for new board members to be voted on at the May 16 meeting include Joan Rosiak, President and Dawn Stanley, Secretary.

VICE PRESIDENT'S REPORT: Shannon Bowker

- **PAC BOARD UPDATE:**
 - Shannon Bowker is working with Tom Swifney, Maintenance, to organize the cork covering of the PAC display boards.

TREASURER REPORT: Melody Palmer

- **Citrus Sale & Goodies Popcorn Sale:**
 - Students raised \$8,800.
 - There are some student allocations that still need to be done. We have not received those family registration forms yet.
 - An administrative challenge with the student/ family accounts is that there are many overlappings of names between students and parent/family names that creates a lot of work verifying correct accounts. A suggestion was made to add an extra column of info to the dropbox database to help synchronize family names.
- Any DVD orders or family registrations should go directly to Sarah Temple so that she can update the spreadsheets and prepare deposits.
- Checks, registrations and deposits should be run thru Mike Hamann and he gets them to Melody Palmer.
- Looking ahead to next year's Century Resources Sale, we want to make sure the labels on the orders state the correct account the checks are to be made out to. The Boosters want to see a proof of the labels from Century verifying that "Checks are to be made out to WOMB".

SCRIP Report: Suzanne Jones

- February numbers are identical to last February. \$187 in profit.
- There are 2 more Mondays to get orders submitted in time to use SCRIP cards during spring break.

FUNDRAISING REPORT:

- Carrie Ledet may still have money to turn in from the extra citrus that was sold.

SECRETARY'S REPORT: Joan Rosiak

- If any students are looking for some service work hours, Joan has some upcoming mailings that she can use help with preparing envelopes.
- Joan will connect with Mike Hamann to review the business sponsor and welcome 6th graders mailings so that those are in good order before school breaks for the summer. Those mailings both go out in August.

DIRECTOR'S REPORTS:

- Jay Gainforth reported that all four of the bands that played at festival this year received overall 1 ratings.

Shannon Bowker made a motion to adjourn the meeting at 6:50 p.m. Suzanne Jones seconded. All were in favor.

Next General Meeting: Monday, May 16, 2016 at 6 p.m. --- This will be a potluck dinner.