

General Meeting

West Ottawa Music Boosters

September 15, 2015

Voting on the May 2015 meeting minutes. Whitney Engle made the motion to approve the minutes. Sarah Temple seconded. All were in favor.

PRESIDENT'S REPORT: Caroline Monahan

Business Letter Update

- Businesses have sent in donations and we've received approximately \$1,200 so far.

DVD Update:

- Directors asked about DVD's that haven't been given to parents yet from end of year concerts. Karen Neuman has 2 broken arms and was not able to make copies. Some of the order forms were turned in after school let out. Melody had just scanned over about 6 order forms to Karen.
- Melody Palmer explained the process of DVD orders:
 - They are given to the treasurer.
 - She makes the deposit and puts them on the spreadsheet.
 - Karen Neuman then looks at the spreadsheet and if any information is missing it goes back to the treasurer to find and then back to Karen.
 - Then the DVDs get sent to the directors to distribute.
- It was asked if the DVD orders and checks could go directly to Karen and then she could give it to the Treasurer to deposit.
- All were in agreement that we need to work on the DVD process because too many parents aren't getting their DVDs in a timely manner or even at all.
- A suggestion was made to make a compiled DVD that included all of the concerts. Parents would pay a higher price but then they have the concerts for all the band, orchestra and choir concerts. Probably that much concert footage would not fit onto a single DVD.
- Caroline Monahan is going to talk to Karen Neuman to see if she would still like the DVD job.

Fundraising Report:

- **Magazine Sale:**
 - Magazine sale order sheets have been delivered to the directors to hand out to students.
 - Mike has forwarded online video to all directors to show in class for kick off on 9/22/15

Fundraising Report Continued

- **Goodies/ Citrus Sale:**
 - We still need a chairperson for this. Shannon Bowker may have a person who is interested. She will contact the person and get her in touch with Caroline Monahan if it works out.
- **Century Resources:**
 - Sale kick off date is Oct. 26 for high school. 27th and 28th for Mac Bay and Harbor Lights.
 - Whitney Engle reported that so far the new sales rep is great.
- **SCRIP:**
 - Suzanne Jones reported that lots of people are signing up for SCRIP.
 - We earned \$559 over the summer and we earned a little over \$3,000 over the last year.
 - Some people are expressing that they don't like the once a month physical card distribution. Suzanne explained that we were losing money on shipping costs when we did it every week. We are trying once a month to see how it goes.

VICE PRESIDENT REPORT: Shannon Bowker

Concert Schedule:

- The schedule is in google docs and has been approved by the directors.

TREASURER'S REPORT: Melody Palmer

- We are switched over to Chemical Bank.
- Treasurer introduced new budget -- see attached document.

ASSISTANT TREASURER'S REPORT: Sarah Temple

No new business to report.

SECRETARY'S REPORT: Joan Rosiak

No new business to report.

DIRECTOR'S REPORTS:

- Pam Pierson is asking for Booster help with supplying volunteers for a choral festival on May 5--6 at Hope College/ DeWitt Performance Center. She will take care of everything else. We will discuss at the Board Meeting.

- The Board turned down hosting one more day of the band festival that Mike Hamann has asked about. (Mike was fine with that as the Boosters already host several days of Festival.)
- Mike Hamann discussed the bond money expenditures.
- Heide Kenjorski reported that the 6th grade kids are getting situated into their music choice. Also, Mac Bay will be doing a Halloween Concert. The students can dress up and then the kids in the audience can dress up also and on the last song they will be able to parade on the stage. The PAC stage will be decorated. This is something new they are doing this year.
- Heidi Kenjorski thanked the Boosters for the purchase of tuners. She said they are great and they allow her more teaching time.
- Jackie Woudenberg has taken the place of Gary Rizner at Harbor Lights. She introduced herself to everyone.

Caroline Monahan made a motion to adjourn the meeting.
Melody Palmer seconded. All were in favor.

