

Music Boosters General Meeting --- May 22, 2017

Joan called the meeting to order @ 6:14 p.m.

- Review and approve General Meeting Minutes from March 28, 2017. Motion to approve by Shannon. Seconded by Melody.
- Everyone congratulated Pam Pierson on her retirement and thanked her for all she has done. Pam shared with the group that one of the things that drew her to West Ottawa was the fact that we had a Music Boosters group that included the choir.
- Thank you Melody Palmer for serving on the Board. Melody has done a great job on the board.
- Joan thanked everyone for their help with Music Boosters this year and introduced some new volunteers who will be helping out.
 - Janell MacDonald will be helping with Century Resources.
 - Kathy Mader will be helping with the Citrus Sale.
 - Lisa Vongphachanh is our new treasurer

PRESIDENT'S REPORT

Scholarship Review

21 applicants all received by March 25, 2017.

16 students received \$300 scholarships

1 student received a \$200

Total of \$5,000 awarded in scholarships for summer camp which has now exhausted the available funds.

Board for the 2017 -- 2018 School Year

A motion was made to nominate Lisa Vongphachanh for Treasurer. All were in favor.

The Board Members for the 2017 - 2018 year are:

Joan Rosiak, President; Shannon Bowker, Vice President; Lisa Vongphachanh, Treasurer; Sarah Temple, Assistant Treasurer; Dawn Stanley, Secretary

VICE PRESIDENT'S REPORT:

Summer camp shirts - Camp shirts are at Shannon's house. She has set the 2 dates for distribution next week.

TREASURER'S REPORT

Budget review - The fiscal year ends August 31. It may be worth considering changing the date of the year end. Lori mentioned that it can only be changed every 10 years. She will look into how many years it has been since it has been changed and let Joan know.

In/Out Accounts - Melody asked everyone to look at the in and out accounts. We would like those to zero out at the end of the year. Changes can be emailed to Melody with changes. She is planning a soft hand over to

Lisa and will help her out where needed.

Concessions - Concessions has made \$555 this year. Concession sales will be eliminated next year.

ASSISTANT TREASURER'S REPORT

DVD Sales - DVD sales have become an expense on the budget. This year, we only sold 44 DVDs. The Board will review this to see if there are ways we could increase sales. (Advertising, stuff music programs with order forms, email after the concerts, etc.) Now that we are eliminating concession sales at concerts, perhaps the board's role at concerts could be to set up a table with the DVD order form and be available for questions. We have many self addressed envelopes that could be available at concerts with the order form. Lisa also suggested creating an online form and using our paypal account. She will check into this for next year. We may be able to do this inexpensively because we are a nonprofit. This will be added to the fall agenda.

SECRETARY'S REPORT

- Funwear sale
We are going to be using Victory Apparel for the funwear sale. Dawn will work with them over the summer to have a flyer to review in the fall. She hopes to have several ideas for them to choose from.
- Business Sponsor & 6th grade mailings for August.
Dawn has updated the business sponsor mailing and the 6th grade mailing. Greg is working on updating the family registration form to go with the 6th grade mailing. She will have these ready to go by Fall.

FUNDRAISER SCHEDULE:

Scrip: Last order for physical cards will be placed on Monday, June 5. Reloads and scrip now will be available throughout the summer. Physical card orders will resume in September.

Magazine Sale: September, online only. Kick off date to be determined.

Century Resources: HS kick off Oct. 23. MS kick off Oct. 24

Citrus: Jan. 4, 2018. Delivery/ pick up Feb. 8

DIRECTORS REPORTS

The directors thanked everyone for their support. It was another great year for the kids. They are very grateful for the time put in by the volunteers.

Motion to adjourn at 6:55 by Melody, Seconded by Lori Shepard.